

Wyoming Baptist Church
2018 Summer Internship: Children's Ministry

Tasks and Responsibilities

The tasks related to this employment opportunity will include, but are not limited to:

1. Work in cooperation with the church ministry coordinator and members of the discipleship committee to establish, oversee and manage the volunteer roster for Sunday children's ministry schedules (nursery and JR church). Prepare lessons and activities and provide leadership to the JR church ministry on the Sundays that are within the calendar scope of employment. Ensure adequate support staff are present each week.
2. Assist with preparation and running of any children's ministry events over the course of the summer, including weekly camps or special events related to children's ministry. Specific and significant focus of attention will be for development of a Canada Day community event.
3. Assist in planning and implementing activities for WBC Family Sunday worship services.

Hourly Wage Rate: \$15.00 / hr

Employment: June 4, 2017- Aug 24, 2017 (12 weeks)

Work Week: 32 hours, flexible as scheduled in cooperation with lead pastor and office staff

Qualifications:

- between 15 and 30 years of age
- registered as full-time students in the previous academic year and intending to return to school full-time in the next academic year
- be a Canadian citizen or permanent resident with a valid social insurance number
- have read and agree with the church doctrinal statement, and further agree to follow it in matters of conduct and instruction with respect to the ministry work environments

Supervision and work relations: The summer children's ministry intern will be directly supervised by the lead pastor, will work in regular cooperation with the church ministry coordinator, and will maintain regular communications with the discipleship committee. They may also be requested to provide updates to the board of deacons.

Direct supervision through the lead pastor will include regular meetings, both weekly scheduled and as needed to review work schedule, plans and development of work projects. The lead pastor may, at his discretion, delegate some of this oversight to the associate pastor, ministry coordinator or members of the discipleship committee, although would remain responsible to ensure that the supervision is provided.

Mentoring Plan:

- The student will be requested to provide a detailed description of their summer work goals as they relate to their field of education and education career. These goals will be reviewed by the lead pastor, and in cooperation with the student, may be refined as needed to make the most of their employment opportunity.
- In consideration for both student personal goals and the demands of the position, the supervisor and the student will also establish, within the first week of employment, the specific work skills that will be targeted for development over the course of the employment window.
- Once established as priority, the supervisor will ensure that opportunities are present within the work environment to call on such skills, and regular updates by the student employee will identify the extent to which the opportunities were helpful in doing so.
- The supervisor will meet weekly with the student to reflect on their experience and develop a broader understanding of Christian ministry work within the context of church and community.

Health and Safety: All employees of WBC are accountable to the health and safety standards as defined by Ontario labour law and to follow any guidelines, standards as defined by the church in workplace policies that may be adopted.

All applications will be given fair and equal consideration. Only those applicants who will receive an interview will be contacted. Wyoming Baptist Church welcomes and encourages applications from people with disabilities. Accommodations will be made available on request for candidates taking part in all aspects of the selection process.