



## JOB POSTING

**Position:** Children's Ministry Coordinator

**Location:** Wyoming Baptist Church, Wyoming, Ontario

**Duration:** Part Time Contract

Wyoming Baptist Church is a thriving church in the heart of Lambton County. In light of our vision, *a people becoming a loving expression of Jesus, serving Lambton County*, we are seeking a Children's Ministry Coordinator (CMC) to help lead our growing children's programming needs from birth to grade five.

### Roles & Responsibilities

- Reporting to the Lead Pastor, the CMC will work collaboratively with the Discipleship Team to strategically plan for and meet the needs of children's ministry programming at Wyoming Baptist Church.
- Lead the planning, implementation, facilitation, monitoring, and evaluation of this programming.
- Create a safe and welcoming environment where children can encounter the Lord, grow in their faith, and build relationships with the church.
- Recruit and manage volunteers to assist with children's ministry programs.
- Promote children's ministry programming within the church and the Lambton County community.
- Oversee administrative and budgeting details for this ministry.
- Attend church meetings with Elders, Deacons, and Leadership as necessary.

### Skills & Qualifications

- Personal orientation to Jesus Christ as Lord and commitment to build programming and instruction upon the core values of Wyoming Baptist Church.
- Post secondary education in the area of Christian theological studies or a willingness to seek training in a related field is preferred.
- Possesses a passion for Christ-centred discipleship of all children.
- A minimum of one year experience in children's programming work.
- Strong interpersonal and leadership skills.
- Demonstrated communication, budgeting, and organizational skills.
- Proficient with Google Drive, Microsoft Office, and Planning Center.
- Must be a minimum age of 18, eligible to work in Canada, and complete a Vulnerable Sector Check.
- Standard First Aid and CPR or a willingness to seek training.

### Scheduling

This is a part time position that requires up to 20 hours per week, September through May, with up to four of those hours being on Sunday, 3 times per month. Hours increase seasonally, up to 35 hours per week, during scheduled summer camps and special programming (June – August).

### Contact

Please submit resumes with a cover letter to: [womingbaptistchurch@gmail.com](mailto:womingbaptistchurch@gmail.com), before Feb. 28, 2024

Wyoming Baptist Church welcomes all applications. Our thanks for your interest in this position; only those applicants selected for an interview will be contacted.